

FAQs MannaPages<sup>®</sup> September 1, 2012

### **Overview**

### What is MannaPages all about?

Mannatech's MannaPages solution is powerful Web-based software that offers numerous online tools designed to help you prospect, build your business, get organized and connect to your prospects and downline. With the MannaPages site, you can choose from several different approved website product and opportunity templates to help you introduce your prospects to Mannatech.

### How will MannaPages help me build my business?

Use MannaPages to target individual markets. Whether your prospects are interested in our health products or our opportunity, you can customize your sites to focus on specific needs.

### How do MannaPages work with Success Tracker™?

MannaPages is meant to help you grow your business, while the Success Tracker program is meant to manage that business—especially your downline. Together, they are the perfect combination for building and managing a successful business.

#### Are MannaPages available in languages other than English?

Currently, the site is available only in English for the U.S. and Canada. It is our goal to have additional languages and countries available in the future.

### How do I know what's new in MannaPages?

After a subscriber logs in, the Dashboard includes a *What's New* area that highlights the most recent features added to the MannaPages site.

### <u>Usability</u>

#### How does the MannaPages site work?

The MannaPages solution is a Web-based application that allows subscribers to gain access to a portal of business tools. Website templates are all customizable and can be personalized. Website statistical information and lead collection is tracked and stored within the portal. All registrations and orders from the website templates are credited directly to the subscriber's Mannatech account number. See "Features," below for additional information.

#### What do customization and personalization mean?

*Customization* means that each website template has a library of photos and text from which a subscriber can choose. *Personalization* means every eCard and website has elements that are personal; you choose your own website URL (for example,

MyMannaPages.com/JohnDoe), link directly to your personal social networking sites, personalize your eCards with your name and contact information, etc.

## What is the URL for the new MannaPages site?

MyMannaPages.com/YourName. "YourName"—the Associate's first and last name, with no spaces between them. Once you have subscribed to MannaPages, you can change this name as often as you like, if the name is not in use by another Associate. **See** *Associates prior to 9/9/2012* for more information.

## How often should I check my MannaPages account?

Your MannaPages account notifies you via email or text when a prospect or visitor has requested more information. Once you have been notified, you can log into the portal for additional details. The MannaPages portal is designed to be your back office. See Features, below, for more information.

# Features (Premium Version)

# What is the difference between the Basic and the Premium (paid) version?

The Premium version of MannaPages allows the Associate to have up to nine active websites with a choice of several themed templates and access to all features. The Basic version includes your choice of three website templates with no additional features and is available only to those Associates who have not yet reached National Director level.

## About the Dashboard

The Dashboard is the first page a user sees when logging into his or her MannaPages account. The Dashboard quickly shows the subscriber his or her new leads, contacts, calendar and Mannatech news. New MannaPages features are highlighted on the Dashboard under the "What's New" section.

# Website Templates

Whether you are an Associate who promotes wellness products or you're more involved with the Mannatech opportunity, the Paid version of the MannaPages site allows the Associate to have up to nine active websites with a choice of seven themed templates, including Health, Ambrotose®, OsoLean®, Give For Real<sup>™</sup>, Real Switch Challenge and more. All themes provide relevant product information, Mannatech opportunity and company information, as well as the ability to connect with Associates/Members or retail customers. Customize your Web page with the packs and products you want to promote. *Note: the Basic version allows only one active site, but it offers a choice of three templates: Health, Give For Real and Real Switch Challenge.* 

# eCards

eCards are electronic postcards. Examples of eCards include product promotions, invitations, thank-you cards and birthday cards to recognize and motivate your downline, as well as advertise to your prospects. eCards are integrated into the MannaPages system and are easy to send to people in your Address Book.

### Manage RSVPs and eCard Results

Your MannaPages account keeps track of whom you send eCards to and who opened them. Some eCards even allow RSVP capabilities so that you can track who has accepted your offer or who will be attending your meeting. eCards are also a great way to quickly send out reminders or follow-ups with a Mannatech touch.

### **Personal Calendar**

Manage daily tasks, as well as create and manage events. This is a great place to keep track of all your appointments and meetings. Corporate events are also posted to your personal calendar. View under "Corporate Events."

### Lead Collector

Your MannaPages site contains a form to collect all visitor information, which it automatically places in your Address Book and Contact Manager. Your MannaPages account immediately notifies you via email or text message when you receive a lead. Note: *Basic version notifies you via email.* 

## **Branded Email**

Create your own personal email account with the ability to send as many as 1,000 emails at a time. Forward your emails to any email address.

## Address Book/Contact Manager

A great location for all of your contact information. From your MannaPages portal, you can create mailing labels and eCards and manage your follow-up information. You can keep detailed information about your contacts, plus add notes and special interests. You can import up to 500 contacts at a time. There is no limit on the number of contacts you can have in your Contact Manager.

## How do I subscribe and how much does it cost?

## ... Subscribe with a Tools Bundle

Premium MannaCast—\$29.95 (Prem MannaPages, Navig8 Global™, GoldMail, Gold Success Tracker)

MannaPages/Success Tracker—\$24.95 (Prem MannaPages, Gold Success Tracker, GoldMail)

Gold Success Tracker—\$19.95 (Gold Success Tracker, GoldMail, Basic MannaCast) Silver Success Tracker— \$9.95 (Silver Success Tracker, GoldMail Basic MannaCast) Basic MannaCast—\$0.00 (Basic MannaPages, StoryCast, Success Tracker)

These bundles are located on Mannatech.com. Login and choose "Manage My Business" from the left menu and then click on "MannaPages." Choose the bundle you want.

## OR ... Subscribe with a Pack Purchase

<u>Click here</u> for information on how to register, renew or upgrade with a pack that includes MannaPages.

# Associates prior to 9/9/2012

## Can I still use my old MannaPages address?

Yes. All old MannaPages URLs will remain active until further notice. However, as of September 9, 2012, the admin page is no longer accessible.

# Can I keep my old MannaPages personal extension?

Yes. For example, if your old MannaPages address was MannaPages.com/ILoveMannatech, then you could create a new personal Web page with the URL MyMannaPages.com/ILoveMannatech.

# **Account/Administration**

## Is my account information confidential?

Absolutely! Mannatech never shares your MannaPages account information.

## How does the billing work?

Associates are automatically billed every month on the same day in which their initial subscription was created. For example, if a subscriber signed up on August 22, they would be billed the 22<sup>nd</sup> of every subsequent month. If you upgrade or downgrade your subscription, you will lose what time is left on the original subscription and will be immediately charged for the next 30 days. **No refunds or credits will be issued.** 

## How do I cancel a subscription?

Associates may terminate their subscription by logging into their Associate account on Mannatech.com account, selecting "View and Manage My Orders" and cancelling the subscription. Accounts that are terminated are not eligible for refunds or prorated charges. IF your subscription was included in your pack purchase, you must call Customer Service to cancel.

# May I share my account with others?

Accounts may be shared only by joint account holders (married couples). Sharing outside of these parameters is a Terms of Use violation and may result in a suspension or termination of subscription privileges.

# Technical

# How do I troubleshoot technical problems?

Because the MannaPages site is a Web-based application, the first step in troubleshooting is to ensure your Internet connection is working properly. If you are still having issues, please email <u>webmaster@mannatech.com</u> and provide a detailed description of the problem, computer platform (Mac or PC), operating systems (OS8, Windows, Vista) and Browser version (Safari 5.0, Windows 7.1, Internet Explorer, etc.). Someone will respond to you within one business day.